

NOMINATION AND ELECTION SCRIPT

St. Pius X Altar & Rosary JOY

(Jesus First, Others Second, Yourself Last)

1. The President or the Parliamentarian can serve as Chair of the Altar & Rosary JOY election of officers. The Chair recognizes the Nominating Committee Chairperson for a report.

“The Chair recognizes _____, Nominating Committee Chairperson, for a report.”

2. The Nominating Committee Chairperson has each nominee come forward as she states their name.

“The Nominating Committee places in nomination the following slate of candidates for Altar & Rosary JOY.

- For the office of President, the nominee is _____.
- For the office of Vice-President, the nominee is _____.
- For the office of Treasurer, the nominee is _____.
- For the office of Recording Secretary, the nominee is _____.
- For the office of Corresponding Secretary, the nominee is _____.
- For the office of Membership Chairperson, the nominee is _____.
- For the office of Program Chairperson, the nominee is _____.”

3. The Chair opens the floor for nominations for each office separately.

“Nominations are now open from the floor for the position of President. According to our Bylaws, members who make nominations from the floor must have the permission of the prospective nominee prior to making the nomination. If there is one nominee for an office, election shall be by voice vote. If there is more than one nominee for an office, election shall be by written ballot.” (Altar & Rosary JOY Bylaws, Article IV, Section 2)”

Have ballots and pens available if there is a ballot election for any of the offices.

“Are there any further nominations for President?”

If there is another nomination from the floor and the nominee has given her permission, the chair can then close the nominations and proceed with a ballot election. Otherwise, after a reasonable pause, the Chair states:

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“Since there are no further nominations, nominations for President are closed. Those in favor of _____ for President – say aye; opposed nay. You have elected _____ as your President for the _____ year.”

4. The Chair opens the floor for nominations for Vice-President.

“Nominations are now open from the floor for the position of Vice-President.”

If there is another nomination from the floor and the nominee has given her permission, the chair can then close the nominations and proceed with a ballot election.

Otherwise, after a reasonable pause, the Chair states:

“Since there are no further nominations, nominations for Vice-President are now closed. Those in favor of _____ for Vice-President – say aye; opposed nay. You have elected _____ as your Vice-President for the _____ year.”

5. The Chair opens the floor for nominations for Treasurer.

“Nominations are now open from the floor for the position of Treasurer.”

If there is another nomination from the floor and the nominee has given her permission, the chair can then close the nominations and proceed with a ballot election.

Otherwise, after a reasonable pause, the Chair states:

“Since there are no further nominations, nominations for Treasurer are now closed. Those in favor of _____ for Treasurer – say aye; opposed nay. You have elected _____ as your Treasurer for the _____ year.”

6. The Chair opens the floor for nominations for Recording Secretary.

“Nominations are now open from the floor for the position of Recording Secretary.”

If there is another nomination from the floor and the nominee has given her permission, the chair can then close the nominations and proceed with a ballot election.

Otherwise, after a reasonable pause, the Chair states:

“Since there are no further nominations, nominations for Recording Secretary are now closed. Those in favor of _____ for Recording Secretary – say aye; opposed nay. You have elected _____ as your Recording Secretary for the _____ year.”

7. The Chair opens the floor for nominations for Corresponding Secretary.

“Nominations are now open from the floor for the position of Corresponding Secretary.”

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If there is another nomination from the floor and the nominee has given her permission, the chair can then close the nominations and proceed with a ballot election.

Otherwise, after a reasonable pause, the Chair states:

“Since there are no further nominations, nominations for Corresponding Secretary are now closed. Those in favor of _____ for Corresponding Secretary – say aye; opposed nay. You have elected _____ as your Corresponding Secretary for the _____ year.”

8. The Chair opens the floor for nominations for Membership Chairperson.

“Nominations are now open from the floor for the position of Membership Chairperson.”

If there is another nomination from the floor and the nominee has given her permission, the chair can then close the nominations and proceed with a ballot election.

Otherwise, after a reasonable pause, the Chair states:

“Since there are no further nominations, nominations for Membership Chairperson are now closed. Those in favor of _____ for Membership Chairperson – say aye; opposed nay. You have elected _____ as your Membership Chairperson for the _____ year.”

9. The Chair opens the floor for nominations for Program Chairperson.

“Nominations are now open from the floor for the position of Program Chairperson.”

If there is another nomination from the floor and the nominee has given her permission, the chair can then close the nominations and proceed with a ballot election.

Otherwise, after a reasonable pause, the Chair states:

“Since there are no further nominations, nominations for Program Chairperson are now closed. Those in favor of _____ for Program Chairperson – say aye; opposed nay. You have elected _____ as your Program Chairperson for the _____ year.”

10. Closing

“Let’s give our officers for the _____ year a round of applause.”